

Appointments are subject to Office of Management and Budget (OMB) approval
OFFICE OF CHIEF MEDICAL EXAMINER
CITYWIDE JOB VACANCY NOTICE

Civil Service Title: Criminalist	Level: II
Title Code No: 21849	Salary: \$59,589
Office Title: Identification Investigator	Work Location: Citywide
Division/Work Unit: Forensic Investigations / ID Unit	Number of Positions: 4
Hours/Shift: Varying hours and will include weekends and holidays	

The Office of Chief Medical Examiner investigates cases of persons who die within New York City from criminal violence, by accident, by suicide, suddenly when in apparent health, when unattended by a physician, in a correctional facility or in any suspicious or unusual manner or where an application is made pursuant to law for a permit to cremate a body of a person.

We exist to provide answers in support of families, victims and community during times of profound need.

JOB DESCRIPTION

The core values of the OCME are to put the mission of the agency first, to be truly dedicated and to have integrity in every aspect of our professional life. Reporting directly to the Deputy Director of Forensic Investigations / ID Unit and with latitude for independent initiative and judgment, the Identification Specialist will provide third level review to prevent misidentifications and incorrect body releases. Typical tasks include but are not limited to the following:

- Review identifications for quality assurance purposes, particularly when based on scientific modalities (e.g. DNA, fingerprints).
- Manage daily case list, ensuring that all scientific analyses are completed as appropriate.
- Investigate missing person inquiries submitted to the agency.
- Assist families and Medical Examiners with the decedent identification process and complete identifications using the agency’s case management system.
- Performs and administers difficult analytic work in the preparation and distribution of complex reports
- Will be required to work in all five borough offices as needed.
- May supervise lower level staff
- Perform other investigative duties as assigned.

QUALIFICATION REQUIREMENTS

1. A baccalaureate degree from an accredited college, with specialization in criminalistics, forensic science, chemistry, biology, physics, molecular genetics, genetics, biochemistry, molecular biology, entomology, anthropology, ecology or a closely related scientific or engineering field.
2. In addition to “1” above, all candidates must have one of the following:
 - a) One year of experience gained as a Criminalist at Assignment Level I-B; **OR**
 - b) One additional year of qualifying experience in criminalistics or forensic science, for a total of two years of such experience; **OR**
 - c) A satisfactory combination of education and experience totaling two years of experience as described above.

Special Note:

If you were educated in a foreign school you must submit an evaluation of your foreign education from an approved organization with your resume.

SPECIAL NOTE

1. Selected candidates will be required to provide a DNA sample by swabbing.
2. This position has been identified as “essential.” During ALL weather & emergency events, “essential” positions may require 24-hour availability.

PREFERRED SKILLS

Ability to perform research independently. Able to interact with bereaved family members in a compassionate manner. Able to work with minimal supervision. Excellent organizational skills and communication skills both written and oral. Detailed oriented and ability to multitask. A team player with strong interpersonal skills. Experience in investigative work ABMDI (American Board of Medicolegal Death Investigators) certification is preferred.

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO: <https://a127-jobs.nyc.gov>

NO PHONE CALLS

POST DATE: February 2016	POST UNTIL: UNTIL FILLED	JOB ID # 220511
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