

**OFFICE OF CHIEF MEDICAL EXAMINER
PROMOTIONAL OPPORTUNITY**

Civil Service Title: Medicolegal Investigator
Title Code No: 53299

Level: III
Salary: \$91,321 (Incumbent Rate)
\$103,918 (Maximum)

Office Title: Medicolegal Investigator
Division/Work Unit: Investigations

Work Location: OCME - Citywide
Number of Positions: 2

Hours/Shift: Forty hours per week; scheduled 5 days out of a seven day work week and occasional overtime. Must be available to work routine weekend shifts and be flexible to a variety of day, evenings and night shifts.

JOB DESCRIPTION

OCME seeks a candidate who will possess minimally the technical skills listed and also the potential to exemplify this agency's core values of "Integrity, Dedication and putting the Agency First". With minimal supervision from the Deputy Director of Medicolegal Investigations, the selected candidate will supervise a team of city-wide Medico-legal Investigators in the performance of their responsibilities and conduct death investigations that result from criminal violence, suicide, mechanical, environmental or industrial accidents, deaths in correctional facilities, sudden deaths unattended by a physician and any deaths that occur in a suspicious or unusual manner. In addition, the selected candidate will serve as the Tour Commander overseeing & coordinating all aspects of city-wide OCME operations, Administrator On Duty (AOD) and Medical Examiner Transport Team (METT). The candidate(s) for this position will be responsible for supervising, deploying and evaluating staff in the performance of their responsibilities, taking disciplinary measures as appropriate, performing quality assurance reviews, coordinating or planning training of assigned staff, preparing monthly shift and back-up schedules, preparing and submitting case reports, and maintaining statistical records. He/she will continue to perform the responsibilities of Medico-legal Investigator, Level II as needed and will provide oversight management of handling bio-hazardous sites or bodies and coordinate action to remove hazards. He/She may testify in court and provide information to family and authorized others as to cause of death, manner and circumstances as determined, thus providing counseling, understanding, and education.

QUALIFICATION REQUIREMENTS

1. A New York State license as a Physician Assistant with current Registration Certificate issued by New York State; plus either
 - a. Certification as a Physician Assistant by the National Commission on Certification of Physician Assistants (NCCPA) and two years of full-time satisfactory experience as a registered Physician Assistant; or
 - b. Four years of experience as a registered Physician Assistant.

Note:

Possession of an advance degree in a health related field, or acceptable health related work experience prior to physician assistant education, may be substituted for up to six months of experience as a registered Physician Assistant.

2. A current New York State license to practice as a Registered Professional Nurse, plus four years of full-time satisfactory experience as a Registered Nurse Practitioner.

For Assignment to Level III

In addition to meeting the "Qualification Requirements" above, to be assigned to Assignment Level III, candidates must have at least two additional years of full-time satisfactory experience working in death investigations.

A valid New York City Driver's License is required. The license, certification and registration must be maintained for the duration of the employment.

SPECIAL NOTE

1. Selected candidates will be required to provide a DNA sample by swabbing.
2. Possession of the American Board of Medicolegal Death Investigators (ABMDI) registry level certification or willingness to seek ABMDI registry level certification during the first year of employment.

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO:

<https://a127-jobs.nyc.gov>

POST DATE: July 4, 2014	POST UNTIL: Until Filled	Job Opening# 153936
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