

OFFICE OF CHIEF MEDICAL EXAMINER
CITYWIDE JOB VACANCY NOTICE

Office Title: **Medicolegal Investigator**
Title Code No: 53299

Level: **I**
Salary: \$80,818 (Incumbent Rate)
\$93,933 (Maximum)

Division/Work Unit: **OCME-Operations**

Work Location: **OCME - Citywide**
Number of Positions: **2**

Hours/Shift: 40 hrs per week (5-days during training period/3-days upon completion of training period; may include evenings, nights, weekends, and holidays).

The Office of Chief Medical Examiner investigates cases of persons who die within New York City from criminal violence, by accident, by suicide, suddenly when in apparent health, when unattended by a physician, in a correctional facility or in any suspicious or unusual manner or where an application is made pursuant to law for a permit to cremate a body of a person.

We exist to provide answers in support of families, victims and community during times of profound need.

JOB DESCRIPTION

The core values of the OCME are to put the mission of the agency first, to be truly dedicated and to have integrity in every aspect of our professional life. The selected candidate will conduct death investigations that result from criminal violence, suicide, mechanical, environmental or industrial accidents, deaths in correctional facilities, sudden deaths unattended by a physician, deaths occurring as a complication of therapeutic procedures, and any deaths that occur in an unnatural or suspicious manner. The selected candidate will be responsible for writing reports, obtaining medical records or other hospital specimens pertaining to the death investigation, and performing follow-up investigations on behalf of Medical Examiners as requested. Additional responsibilities include interviewing witnesses to obtain information, observing the death scene and preparing detailed descriptions, examining and taking possession of bodies, and supervising their transport to the Medical Examiner’s Office. The candidate will identify and establish evidentiary value of items and determine which items are to be taken into evidence; document evidence and direct its removal, while safeguarding its quality; establish and maintain chain of custody of evidence; obtain or coordinate positive identification through visual recognition, x-ray, dental records, descriptive evidence, and fingerprint records. He/she will identify immediate life threatening conditions and take/coordinate action to remove hazards. He/she will testify in court and provide information to family and authorized others as to cause of death, manner and circumstances as determined, thus providing counseling, understanding, and education. The candidate should be comfortable with basic typing/computer skills and photography.

QUALIFICATION REQUIREMENTS

Registry or Board Certification by the American Board of Medicolegal Death Investigations (AMBDI); this certification must be obtained within one year of appointment to the title and must be maintained thereafter.

- 1. A New York State license as a Physician Assistant with current Registration Certificate issued by New York State; OR
- 2. A current New York State license to practice as a certified Registered Nurse Practitioner.

For Assignment Level II

In addition to meeting the “Qualification Requirements” above, to be assigned to Assignment Level II candidates must have at least one year of satisfactory full time experience as a Medicolegal Investigator.

For Assignment Level III

In addition to meeting the “Qualification Requirements” above, to be assigned to Assignment Level III candidates must have at least four additional years of full time satisfactory experience as a Medicolegal Investigator.

Note:

- 1. Possession of a Motor Vehicle Driver License valid in the State of New York at the time of appointment.

SPECIAL NOTE

- 1. Selected Candidates will be required to provide a DNA sample by swabbing.
- 2. This position has been identified as “essential”. During emergency events, “essential” positions require 24 hour availability.

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO: <https://a127-jobs.nyc.gov>

NO PHONE CALLS PLEASE

POST DATE: MAY 2017	POST UNTIL: Until Filled	JOB ID #289487
---------------------	--------------------------	----------------

The City is an Equal Opportunity Employer.
The Official NYC Web Site: www.nyc.gov