MAIN OFFICE: (618) 692-7478 FAX: (618) 692-6042



MORGUE: (618) 296-4525 FAX: (618) 692-9304

The Office of the Coroner for Madison County, Illinois is now taking applications to fill a single vacancy for a full time **DEPUTY CORONER/INVESTIGATOR**. This is a union position with a 12 month probationary period. Residency within Madison County, Illinois (suburban St. Louis, Missouri) is required. **Applications will be reviewed until September 21, 2016**.

www.co.madison.il.us

BENEFITS

Current Probationary Deputy Coroner/Investigator annual salary is \$44,033. Health insurance is provided at no cost to employee. Thirteen paid holidays per year with eighty hours vacation after the first year. Sick time is cumulative. Employees are participants in the Illinois Municipal Retirement Fund. Further information regarding benefits available to Madison County Government employees is available at:

http://www.co.madison.il.us/i_want_to/employees/index.php

Additionally, the Madison County Coroner's Office provides uniforms, weapons, related death investigation equipment, and take-home vehicle for the position. Continuing education is provided for investigators through a number of opportunities and venues. Deputy Coroner/Investigators are represented through the Police Benevolent and Protective Association. Further information about the Madison County Coroner's Office can be found at:

http://www.co.madison.il.us/departments/county_coroner/index.php

as well as our Facebook page: Madison County (Illinois) Coroner's Office (https://www.facebook.com/Madison-County-Illinois-Coroners-Office-204493942949752/?ref=aymt_homepage_panel).

REQUIREMENTS

To be considered for employment as a Madison County Deputy Coroner/Investigator, you must be a U.S. Citizen, a Madison County resident within 6 months of hire, minimum 21 years of age, possess a valid driver's license, have a clean police record, high school diploma or GED and, possess an Associate's Degree in law enforcement, nursing or related field and/or 3 years experience in medical technology, emergency medical service, law enforcement, nursing, or field employment in a medicolegal investigative office. Diplomate status with the American Board of Medicolegal Death Investigators (ABMDI) is preferred but not required for application. Probationary Investigators will be required to successfully achieve ABMDI-Diplomate status upon eligibility for examination or within two years of hire. Madison County Deputy Coroner/Investigators hold commissioned peace officer status with arrest powers. Qualification and carrying of a firearm is required as a condition of employment.

If you submit an application, you should be prepared for the following to be considered for employment:

- 1. Pass an extensive background check into your character, including but not limited to, criminal history check, personal references, independent references, prior work history, educational history, health issues and financial reports.
- 2. Pass an oral interview before a two or three member panel.
- 3. Pass a written test that focuses on your ability to compose a report that illustrates proper grammar, sentence structure and correct spelling.
- 4. Pass a polygraph (lie-detector) test concerning <u>any</u> prior illegal drug usage and other criminal activity.
- 5. Pass a psychological evaluation and written test.
- 6. Pass a physical agility test.
- 7. Pass a drug screen test.

All of the above-listed requirements must be met before being considered for employment. If you feel you are qualified and can pass all of the above standards, you may forward an application – retrievable at:

http://www.co.madison.il.us/document_center/Administrative_Services/Application_for_Employment_PDF_1.pdf

along with a resume to Coroner Stephen P. Nonn at spnonn@co.madison.il.us or via U.S. Mail to:

Coroner Stephen Nonn Madison County Coroner's Office 157 North Main Street, Ste. 354 Edwardsville, IL 62025