

## **Medicolegal Death Investigator - Forensic Center - 16000000GW**

### **Pay Grade: 38**

**Job Summary/Essential Job Functions:** The Medicolegal Death Investigator will assist with the investigation of deaths reported to the West Tennessee Regional Forensic Center, Office of the Medical Examiner, particularly as regards the seeking, gathering, and documentation of pertinent circumstantial, historical, and other medicolegal data. Aids the Medical Examiner with identification of the decedent, determination of cause and manner of death, preservation of evidence, and anticipated future questions.

### **DUTIES AND RESPONSIBILITIES:**

- Receives and responds to the initial report of a death or request for cremation.
- Creates an office record with the preliminary information.
- Seeks and gathers facts and additional data necessary to establish the Medical Examiner's jurisdiction.
- Communicates and coordinates with the Medical Examiner, family members, employers, witnesses, and personnel from law enforcement, hospital, medical, civil, mortuary, insurance, and other fields.
- Responds as appropriate to the death or injury scene or body location;
- Inspects and documents by means of notes, diagrams, sketches, and photography the appearance and condition of the locale, body, and other pertinent objects on or near or associated with the body.
- Makes preliminary external examination of the body as appropriate with reference to identification of findings and factors related to time, place, manner, and cause of injury, disease, or death, and with reference to routine physical characteristic documentation and identity.
- Obtains pertinent past and present medical, social, family, and other history from persons and sources associated with the decedent, including family, physicians, hospitals, coworkers, employers, and law enforcement agencies.
- Prepares for collection and removal the body and any pertinent valuables or evidentiary materials, and removes or transports the body or materials to the appropriate location or facility.
- Ensures the preservation and storage of evidentiary items and materials, available records, the body, and any associated clothing, valuables, or personal effects.
- Performs related duties as assigned.

### **Qualifications**

Bachelor's Degree (Master's Degree preferred); two (2) years acceptable and proven experience in death investigation; law enforcement; and/or Licensed Paramedic/EMT OR a combination of education and work experience to equal ten years of related experience. This position requires knowledge of laws and standards of medico legal investigation, anatomy, physiology, medical terminology, and forensic pathology. Must be able to work in a fast-paced, team oriented environment. **Certification from the American Board of Medicolegal Death Investigators is required within one year of hire date. Must be available to work rotating shift, days and holidays. TRANSCRIPT REQUIRED IF USED TO QUALIFY FOR POSITION.**

**Typical Working Environment:** Work is generally performed in a clinical setting or exam room. Position will occasionally be exposed to environmental elements such as; heat, rain, or cold when conducting on-site crime scene investigations. Position will also be exposed to bio-hazards and chemicals necessary for the autopsy procedures during the pre and post-mortem process.

**An official transcript or documentation to verify education must be submitted in a sealed envelope to the Human Resources Department prior to first day of employment if selected for a position.**

For additional information and to apply for this position, click here:

<http://uthsc.edu/hr/employment/index.php>